

**JOB TITLE:** Museum Youth Educator (Part-time/Seasonal)

**LOCATION:** Maplewood Area Historical Society

Bruentrup Heritage Farm  
2170 County Road D East  
Maplewood, Minnesota 55109

1888 Eder One Room School House  
4444 Hadley Avenue N  
Oakdale, Minnesota 55128

**SALARY:** \$16.00 per hour

**SCHEDULE\*:** 32 or 16 Hours per week, Monday – Thursday 8:30 AM – 4:30 PM, 8:30 AM – 12:30 PM, or 12:30 PM – 4:30 PM. Additional hours on Fridays for Recess on the Farm are available.

June 16: Start Date

June 16 – 1: Training (Mandatory 8:30 AM – 4:30 PM)

June 23 – 26: History Detectives Camp & One Room School House Camp

June 30 – July 4: VACATION

July 7 – 10: Farm to Table Camp

July 14 – 17: Farm to Table Camp

July 21 – 24: Farm to Table Camp II

July 28 – 31: Farm to Table Camp III

August 4 – 7: History Detectives

August 11 – 14: Variety Week

August 18 – 21: Culinary Heritage of Maplewood Camp, One Room School House Camp, & Hmong Language and Culture Camp

August 21: Final Day

\*Museum Youth Educator must commit to various Monday – Thursday camp shifts.

**JOB OVERVIEW:**

The Maplewood Area Historical Society seeks a passionate and dedicated Museum Youth Educator to join our team for the summer. The ideal candidate will have a strong background in education, a love for history, and a desire to inspire young learners through engaging and hands-on educational experiences in our award-winning Youth Summer Camp Program. This role involves delivering educational programs that connect elementary school-aged children to the rich history of the Maplewood Area and the significance of farming in shaping our community

yesterday and today.

## **KEY RESPONSIBILITIES:**

*Facilitation and Instruction:* Lead summer day campers of elementary school-age students through engaging workshops, farm tours, historical demonstrations, arts and crafts, games and activities, and cooking and culinary classes fostering a fun and inclusive learning environment.

*Classroom Management:* Make sure students are signed in and signed out leaving with appropriate guardian at end of day, safely and appropriately manage groups of up to 15 students per group, be flexible and creative with daily scheduling as unexpected changes—such as weather conditions—occur, manage daily schedule and meet curriculum objectives as well as morning and afternoon snack, lunch time, and free time throughout the day.

*Resource Management:* Organize and maintain educational materials, supplies, and farm-based resources to support program activities. Ensure all resources are used effectively and efficiently.

## **QUALIFICATIONS:**

- 16 years or older.
- Must pass a background check.
- Must have reliable transportation.
- Previous work with elementary school age students strongly desired.
- Passion for history, agriculture, and youth community engagement.
- Excellent communication and interpersonal skills.
- Ability to work collaboratively with a diverse team of staff, volunteers, and community partners.
- Strong organizational skills and the ability to manage multiple projects simultaneously.
- CPR and First Aid certification is preferred.

## **APPLICATION PROCESS:**

Interested candidates are invited to submit a resume, cover letter, and a list of three professional references to Maplewood Area Historical Society Executive Director, T.J. Malaskee at [tj@maplewoodmuseum.org](mailto:tj@maplewoodmuseum.org). The Maplewood Area Historical Society is committed to creating a diverse environment and is proud to be an equal-opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity, sexual orientation, national origin, genetics, disability, age, or veteran status. Applications and interviews will be held on a rolling basis until position is filled.

Join us at the Maplewood Area Historical Society's Bruentrup Heritage Farm and 1888 Eder One Room School House and become an integral part of preserving and teaching local history in a dynamic and meaningful way!