

**JOB TITLE:** Lead Museum Youth Educator (Full-time/Seasonal)

**LOCATION:** Maplewood Area Historical Society

Bruentrup Heritage Farm  
2170 County Road D East  
Maplewood, Minnesota 55109

1888 Eder One Room School House  
4444 Hadley Avenue N  
Oakdale, Minnesota 55128

**SALARY:** \$18.60 per hour

**SCHEDULE\*:** 40 Hours per week, Monday – Friday 8:30 AM – 4:30 PM

June 9: Start Date  
June 9 – 13: Training  
June 16 – 19: Training  
June 20: Recess on the Farm  
June 23 – 26: History Detectives Camp & One Room School House Camp  
June 27: Recess on the Farm  
June 30 – July 4: VACATION  
July 7 – 10: Farm to Table Camp  
July 11: Recess on the Farm  
July 14 – 17: Farm to Table Camp  
July 18: Recess on the Farm  
July 21 – 24: Farm to Table Camp II  
July 25: Recess on the Farm  
July 28 – 31: Farm to Table Camp III  
August 1: Recess on the Farm  
August 4 – 7: History Detectives  
August 8: Recess on the Farm  
August 11 – 14: Variety Week  
August 15: Recess on the Farm  
August 18 – 21: Culinary Heritage of Maplewood Camp, One Room School House Camp, & Hmong Language and Culture Camp  
August 22: Recess on the Farm  
August 22: Final Day

\*Lead Museum Youth Educator must commit to the above schedule with limited alteration as posted.

## **JOB OVERVIEW:**

The Maplewood Area Historical Society seeks a passionate and dedicated Lead Museum Youth Educator to join our team for the summer. The ideal candidate will have a strong background in education, a love for history, and a desire to inspire young learners through engaging and hands-on educational experiences in our award-winning Youth Summer Camp Program. This role involves delivering educational programs that connect elementary school-aged children to the rich history of the Maplewood Area and the significance of farming in shaping our community yesterday and today.

## **KEY RESPONSIBILITIES:**

*Facilitation and Instruction:* Lead summer day campers of elementary school-age students through engaging workshops, farm tours, historical demonstrations, arts and crafts, games and activities, and cooking and culinary classes fostering a fun and inclusive learning environment.

*Classroom Management:* Make sure students are signed in and signed out leaving with appropriate guardian at end of day, safely and appropriately manage groups of up to 15 students per group, be flexible and creative with daily scheduling as unexpected changes—such as weather conditions—occur, manage daily schedule and meet curriculum objectives as well as morning and afternoon snack, lunch time, and free time throughout the day.

*Resource Management:* Organize and maintain educational materials, supplies, and farm-based resources to support program activities. Ensure all resources are used effectively and efficiently.

*Evaluation and Feedback:* Assess program impact and effectiveness through feedback and evaluation from students, parents, staff and volunteers. Utilize feedback to make informed improvement suggestions and adapt programs as needed.

*Program Development:* Work with the Executive Director to design and implement creative, interactive, and age-appropriate educational programs that align with Maplewood Area Historical Society's mission of building community through preservation, focused on our four key cultural studies groups: Indigenous Dakota, Yankee American, German Immigrant, and Hmong Refugee, state educational standards and focus on local history, agriculture, and cultural and natural heritage.

## **QUALIFICATIONS:**

- 18 years or older.
- Must pass a background check.

- Must have reliable transportation.
- Previous work with elementary school age students strongly desired.
- Passion for history, agriculture, and youth community engagement.
- Excellent communication and interpersonal skills.
- Ability to work collaboratively with a diverse team of staff, volunteers, and community partners.
- Strong organizational skills and the ability to manage multiple projects simultaneously.
- CPR and First Aid certification is preferred.

### **APPLICATION PROCESS:**

Interested candidates are invited to submit a resume, cover letter, and a list of three professional references to Maplewood Area Historical Society Executive Director, T.J. Malaskee at [tj@maplewoodmuseum.org](mailto:tj@maplewoodmuseum.org). The Maplewood Area Historical Society is committed to creating a diverse environment and is proud to be an equal-opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity, sexual orientation, national origin, genetics, disability, age, or veteran status. Applications and interviews will be held on a rolling basis until position is filled.

Join us at the Maplewood Area Historical Society's Bruentrup Heritage Farm and 1888 Eder One Room School House and become an integral part of preserving and teaching local history in a dynamic and meaningful way!

[MaplewoodMuseum.org](http://MaplewoodMuseum.org)